



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application

([See Section 3 for contact details](#))

### 1. Your organisation or group

|                      |   |        |  |
|----------------------|---|--------|--|
| Name of organisation | Durrington Town Council   |        |  |
| Contact name         | Mary Towle  |        |  |
| Contact address      |   |        |  |
| Contact number       |   | e-mail |  |
| Organisation type    | Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/><br>Other, please specify Youth Club in partnership with Durrington TC |        |  |

### 2. Your project

|  |  |      |                             |
|--|--|------|-----------------------------|
| Project Title/Name   | Friday Youth Club  |      |                             |
| What is your project about and what does it aim to achieve?<br><br><i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | Youth Club for 8 - 11 year olds at the newly extended Pavilion on the Recreation Ground in Durrington. The Town Council is building facilities specifically for the Youth Club but needs extra funds for equipment eg table tennis, pool table, air hockey etc |      |                             |
| In which community area does your project take place? ( <i>Please give name – <a href="#">see section 3</a></i> )  | Amesbury   |      |                             |
| I/we have discussed our project with the town/parish council?  | Yes <input checked="" type="checkbox"/>  | Date | No <input type="checkbox"/> |
| I/we have discussed our project with our Wiltshire councillor?   | Yes <input checked="" type="checkbox"/>  | Date | No <input type="checkbox"/> |

|   |  |
|---|--|
| <b>Where will your project take place?</b>  | The Pavilion, Recreation Ground, Durrington  |
| <b>When will your project take place?</b>   | From April 2013  |
| <b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b><br><br><i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>  | There is no Youth Club for children in Durrington. A survey was done at the Infant and Junior Schools to find out whether children would like a Youth Club. We have had 40 children who have returned their questionnaires saying they would like to join a Youth Club. This will benefit children by giving them something to do out of school hours which is fun and by providing them with activities will help to keep them fit. |
| <b>How many people will benefit from your project?</b>  | 50,  |
| <b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>  | Activities for Young People  |
| <b>Any other information about your project. (Limited to a 1000 characters)</b><br>Durrington Town Council together with Bulford Children's Centre and Youth Action Wiltshire are in the process of opening the Youth Club in June 2013. Youth leaders have been identified who are having CRB checks completed by Bulford Children's Centre. 6 more people have come forward to lend a hand with activities such as a table tennis coach and musician Durrington Town Council are Trust partners with Avon Valley College which is located next door to the Durrington Pavilion. The College have pledged their support with projects that they have the resources to help with. The location of the youth club allows the use of the Childrens play area and recreation ground which will compliment the other activities planned for inside the Pavilion itself. |  |
| <b>To be completed ONLY where town/parish councils are making an application</b>  |  |
| <b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  |
| <b>Could your project be funded from your reserves?</b>   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>  |
| <b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>  | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  |

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Youth Club will be self funding, but the Town Council will support it by letting the premises rent free and providing insurance.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Information will be collected by surveys at the Youth Club and Schools.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB 11/feb 2013

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

| Name of Funder | Amount Applied For | Amount Received |
|----------------|--------------------|-----------------|
|                |                    |                 |
|                |                    |                 |
|                |                    |                 |
|                |                    |                 |

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

|  |                     |                   |
|--|---------------------|-------------------|
| <b>Year ending:</b>  | <b>Month:</b> March | <b>Year:</b> 2012 |
| <b>A - Total income:</b>   | £413,745            |                   |
| <b>B - Minus total expenditure:</b>  | £462,223            |                   |
| <b>Surplus/deficit for year: (A minus B)</b>   | £48,478             |                   |
| <b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b> | £nil                |                   |

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

| <b>Project Costs A</b><br>Please provide a <u>full</u> breakdown e.g. equipment, installation etc. |               | <b>Project Income B</b><br>Please list all sources of funding for this project, as provisional (P) or confirmed (C) |            |               |
|--|---------------|---|------------|---------------|
|  |               |   | <b>P/C</b> |               |
| Rollaway Table Tennis  | £400          | <b>Own fundraising/reserves</b>   |            | £             |
| Bats and Balls   | £50           |   |            | £             |
| Air Hockey/Pool Table  | £600          | <b>Parish/town council</b>  | C          | £1,500        |
| Arts and Crafts  | £200          |   |            | £             |
| Miscellaneous Games  | £250          | <b>Trusts/foundations</b>   |            | £             |
| Hire of Hall   | £800          |   |            | £             |
| Insurance  | £300          | <b>In kind</b>  |            | £             |
| Training of staff  | £400          |   |            | £             |
|  | £             |   |            |               |
|  | £             | <b>Other</b>  |            | £             |
|  | £             |   |            | £             |
| <b>Total Project Expenditure</b>   | <b>£3,000</b> | <b>Total Project Income</b>   |            | <b>£1,500</b> |
| <b>Total project income B</b>  |               | £1,500  |            |               |
| <b>Total project expenditure A</b>   |               | £3,000  |            |               |
| <b>Project shortfall A – B</b>   |               | £1,500  |            |               |
| <b>Grant sought from Wiltshire Council Area Board</b>  |               | £1,500  |            |               |
| <b>Bank Details</b>  |               |   |            |               |
| <b>Please give the name of the organisations' bank account e.g. Barclays</b>                       |               |   |            |               |
| <b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>              |               |   |            |               |

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance       Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Mary Towle

**Date:** 11/02/2013

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**